

GOVERNOR TALK

April 2018

Hello Governors

I am delighted to announce that Sheila Laithwaite will be joining us as the Trust's Clerk on a permanent basis from 16 April 2018. Lindsay Ogden will remain in post and continue to clerk meetings until the end of the May Half-term to allow for a handover to Sheila. I am sure you will all join me in wishing Sheila a warm welcome.

Fond Farewells

Sadly, we say farewell to Alison Day who was the Chair at Highbank Primary for a number of years, her term of office came to an end this Spring and she has chosen not to continue. She does though continue to be one of our Trustee's so we keep her vast experience, skills and expertise within Transform.

I would also like to say a huge thank you to Lindsay Ogden on behalf of the Trust for all that she has done to support the work of our Governing Bodies. Lindsay has been with us for a couple of years and has clerked 8 schools and also supported us when there has been last minute cover needed. Again, I am sure you will all join me in wishing her well for the future.

Thank you also to Kim Blount, who clerked for 2 of our schools and whilst Kim is not leaving the Trust, she will be stepping back from clerking governor meetings to focus on the growth areas of Sports and performing arts, Perkbox, Children's Parliament and other exciting projects.

New Trust Central Staff

Alex Field	Finance Officer
Nicole Foulkes	HR Administrator
Sheila Laithwaite	Trust Clerk
Richard Marshall	Management Accountant
Mary Shishefar	Programme Manager
Tanya White	Teaching & Learning Lead

Welcome to SATs season!

Good luck to all our children as they embark on the examination season and good luck to all our staff who have worked their socks off to ensure that our children do the best they can ☺

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Governor Training – Bespoke Leadership Programme



We have commissioned Fiona Moore, INOJI, to develop a bespoke Transform Leadership Development Programme for Chairs, Vice Chairs and Chairs of Committees. You may know Fiona as she has been delivering Transform’s leadership programmes for our schools for many years and is very well respected amongst our Headteachers.

Fiona is a Leadership Development and Talent specialist with a passion for enabling people and teams to be their best. She has worked within several FTSE organisations covering retail, service, financial and data industries and has a depth and breadth of experience in applying coaching, development and talent practices and solutions across business. We are waiting on confirmation of the dates, but if you are interested please check out the provisional dates below and save the date! To register your place, please contact me: jill.wilkinson@transformtrust.co.uk. There will be 15 places available.

Although we are aiming this at Chairs, Vice Chairs or Chairs of Committees, if you would like to attend but are not a Chair, please let me know and I’ll keep your name on file in the event we don’t fill up the places.



Save The Date

Date (Monday)	Timings	Venue
25th May 2018	8am - 12pm	Transform Trust Head Office
18th June 2018	8am - 12pm	Transform Trust Head Office

OR

Date (Tuesday)	Timings	Venue
22nd May 2018	8am - 12pm	Transform Trust Head Office
12th June 2018	8am - 12pm	Transform Trust Head Office

Fixed Date

Date (Tuesday)	Timings	Venue
3rd July 2018	9.30am - 1.30pm	The Holiday Inn



For more information contact jill.wilkinson@transformtrust.co.uk



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Going Paperless!



It's Time To
Go Paperless.

The Trust Governor

We have purchased this online system which provides a secure platform for Governing Bodies to move towards a fully paperless environment, before, during and after meetings with email communications and meeting and document management!

We will be piloting this system with a couple of school during the summer term and I am at present populating the management information needed to get us started. You will be able to use your current email address and I will assign you a password. You will only be able to view your own school's information and where you may be on two governing bodies, I can assign you access rights to view your second school. It means meetings can happen in real time!

The first stage will be just getting started with meetings and minutes, but the system does go far beyond this and allow you individually to record your interests, relationships, professional roles etc so that we don't continually have to produce individual registers – but that's the next stage!

We can still provide paper documents, upon request, for those that need it.

It will also help us with our GDPR processes as we won't need to send lots of documents via your email which will otherwise need to be password protected going forward for documents which have personal/sensitive information on. Names and IP addresses are classed as 'personal' information!

Governors: Safeguarding Update



Safeguarding Governors

We have produced our Safeguarding Resources Volume 2 which will be distributed to all our DSL Leads across the Trust. This includes the latest updates, including those covered by Andrew Hall during the 1 March 2018 event, along with DfE advice and guidance, SCR and DBS updates. Please ask about this and how the resources are being used during your next visit. Should you wish to receive a copy of the contents page, please let me know.

Governors: Compliance Update



We have just had an internal Trust Governance audit to ensure that we are meeting the compliance expectations. This mainly covers information on Edubase – as you know we have to ensure that any new appointments or resignations are updated within 14 days on Edubase; ensuring that information

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on your registers of interests is up-to-date and that we have your signed declarations; along with attendance monitoring of governor meetings – all of which are statutory requirements.

I'll keep you posted as to what went well and what we need to improve on in the next edition.

GDPR Update – Countdown to 25 May 2018.

Please ensure that this is a standing item on your full governing body meetings, or on the appropriate committee, going forward.

We are exploring a training package for all staff, including Governors, and we'll keep you posted when this is available.

Let's Celebrate



Congratulations to: Allenton, Brocklewood, Bulwell St. Mary's, Burford, Breadsall Hill Top, Pear Tree, Robert Shaw, Rosslyn, Sneinton, South Wilford and William Booth who all had their Challenge Partners reviews during the Spring Term. For some of our schools, this was the first review they've had so well done to all.

A number of Areas of Excellence confirmed:

Allenton:	Evidence-based teaching
Brocklewood:	Reading curriculum that inspires lifelong reading
Bulwell St. Mary's:	Improving outcomes for vulnerable groups
Sneinton:	Spiral Curriculum
Rosslyn:	Maths – to be confirmed

Funding News



We were successful in Round 2 of the SSIF bid, worth £500k! This was a partnership bid with Nottingham City Local Authority and another Trust – LEAD with Transform being the lead. The theme is Maths so there will be lots of Maths support and CPD for our schools.

Other news



You should all now be receiving your weekly emails from NGA. This is a great resource for keeping up-to-date on all things governance, so please do check and read the emails.

For more information contact jill.wilkinson@transformtrust.co.uk



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Catch up on reading – latest reports and research

Department for Education – Email alerts

You can sign up free to receive gov.uk email alerts about anything you are interested in – following the link to register: <http://bit.ly/2zHXbLw>.



Key Documents

Just a reminder of the documents that you as a Governor need to be aware of:

- **Academies Financial Handbook**
<http://bit.ly/2jQvGcR>
- **Governance Handbook and Competency Framework**
<http://bit.ly/2jW2l1l>
- **Scheme of Delegation** – please check your individual school website for this.

Schools in the Trust

We will be welcoming Parkdale to the Trust – expected joining date is 1 July 2018

School	Local Authority	Date Joining the Trust	Chair of Governors
Sneinton St. Stephen's	Nottingham	1 January 2013	Vernon Lloyd
Highbank Primary	Nottingham	1 October 2013	Alison Day
Edale Rise Primary	Nottingham	1 April 2014	Claire Smith
Allenton Primary	Derby	1 January 2015	Steve Stafford
Rosslyn Park Primary	Nottingham	1 January 2015	Alex Norris, MP
Brocklewood Primary	Nottingham	1 July 2015	Peter Munro
Bulwell St. Mary's Primary	Nottingham	1 August 2016	Karen Slack
Burford Primary	Nottingham	1 August 2016	Rob Denzel
Robert Shaw Primary	Nottingham	1 June 2017	Jill Wilkinson
William Booth Primary	Nottingham	1 June 2017	Phil Haywood
Breadsall Hill Top Primary	Derby	1 July 2017	Malcolm Staley
Pear Tree Junior	Derby	1 July 2017	Fr Andy Nicholls
Whitegate Primary	Nottingham	1 July 2017	Stewart Powell
South Wilford Endowed	Nottingham	1 January 2018	Mandy Marsh
Parkdale Primary	Nottinghamshire	Expected 1 July 2018	Dennis Jones

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Useful websites

National Governors' Association: www.nga.org.uk



General information and advice for all Governors. The Trust has bought a corporate membership package so your school will provide you with their discrete login to be able to allow you to access the members' area.

The Key for Governors: <http://bit.ly/1Km9XSy>

General Information and advice for all Governors. There is a membership charge for this organisation which is not covered in your package.



GovernorLine: <http://bit.ly/2AEyX4f>



GovernorLine is a national helpline offering free, confidential and independent advice, information and support to school governors, clerks and individuals involved directly in the governance of schools and multi-academy trusts in England. GovernorLine comprises of a telephone advice line and an email enquiry service.

Free: 0800 151 2410 between 9-8pm Monday to Friday (excluding bank holidays).

Modern Governor: <http://www.moderngovernor.com> - Online learning for Governors.

The School Bus: <https://www.theschoolbus.net/home>

This is another great website with lots of resources, articles and model policies etc for Governors and Schools but comes as a membership which is quite costly.



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